

# **REGULATIONS FOR SISC 2025**

## **GENERAL PROVISIONS**

1. The organizer of the Students International Surgical Conference – SISC 2025 (previously referred to as the "25th International Symposium for Students and Young Doctors in Surgery and Other Surgical Specialties in Ustroń") is the Students' Scientific Society of the Medical University of Silesia in Katowice and the Student academic circle affiliated with the Department of Surgery and Surgical Nursing, Chair and Clinical Department of General, Colorectal, and Multiorgan Trauma Surgery (hereinafter referred to as the Organizing Committee).
2. The Conference will feature Plenary Sessions, Clinical Case Sessions, Poster Sessions, and Resident Sessions. The topics of the sessions will focus on clinical issues from various fields, including general surgery, gynecology, urology, orthopedics, ophthalmology, thoracic surgery, cardiac surgery, vascular surgery, oncological surgery, plastic surgery, pediatric surgery, maxillofacial surgery, otolaryngology, transplantation, surgical nursing, perioperative nursing, and other surgical specialties.
3. The Conference will be held from May 9–10, 2025, in Ustroń.
4. Participation is open to students of medical universities and related fields at all levels, as well as doctors, dentists, and residents in surgical specialties.
5. The official languages of the Conference are Polish and English.
6. A participation fee will be charged for the Conference. Conference fees must be paid to the bank account of the Medical University of Silesia provided in a supplementary email, within the specified deadline.
7. The Organizing Committee will ensure the provision of a conference venue and catering at the hotel for the participants during the Symposium. Submission of the participation form and payment confirmation automatically guarantees participation.
8. Conference participants consent to the recording and publication of photographs and videos on affiliated platforms, including the MedTube portal ([www.medtube.pl](http://www.medtube.pl)).

## **SUBMISSION GUIDELINES**

Information about Submissions:

1. Each participant may be the author or co-author of more than one submission.
2. Each participant may present a maximum of three works.
3. The number of works submitted from a single academic circle may not exceed ten.

4. Additional submissions from the same academic circle will be placed on a waiting list. If slots remain after the initial qualification, works from the waiting list will be considered, based on the order of submission.
5. The number of authors for a single submission is limited to seven.
6. The qualification of submissions is carried out by the Scientific Supervisor of the respective Student academic circle. If this requirement is not met, only the first ten submissions from the circle will be qualified.
7. A maximum of 50 works will be selected for oral presentation during the Plenary and Clinical Case Sessions.
8. The decision regarding qualification for the Plenary Sessions/Clinical Case Sessions is made by the Organizing Committee in consultation with the Scientific Committee, taking into account the order of submissions.
9. Submissions not qualified for oral presentation will be considered for the Poster Session.
10. The number of poster presentations is unlimited.
11. Presentations derived from doctoral or habilitation theses or previously awarded works will not be accepted or evaluated.
12. For previously presented or published works, written consent from the supervisor and details of prior publication must be provided. Failure to comply will result in disqualification.
13. Only original clinical or experimental studies that have not been published or presented elsewhere will be accepted.
14. Decisions on disqualification are made by the Organizing Committee in consultation with the Symposium Supervisor. Such decisions are final.

#### Abstract Submission Requirements:

1. Abstracts must be submitted through the form available on the Conference website, in Polish or English.
2. Abstracts must include all required fields from the submission form.
3. The abstract length must not exceed 2000 characters in Polish and English.
4. Abstracts not submitted electronically will not be accepted.
5. Responsibility for the content and format of the abstract rests with the submitting author.
6. The Organizing Committee reserves the right not to correct errors in submissions.
7. The authors of the papers are required to prepare a multimedia presentation in Polish or English or to prepare a poster, depending on the type of session for which they are qualified.
8. The abstract must be submitted in accordance with the submission form available on the conference website.

#### **PRESENTATION GUIDELINES**

1. The schedule and allocation of submissions will be available on the official Conference website.
2. Presentations must be delivered by one or two authors.
3. Oral presentations are limited to 7 minutes, followed by 3 minutes for discussion.
4. Exceeding the allocated time will result in point deductions.
5. All authors are required to participate in the discussion after their presentation.
6. Presentations must be submitted in Microsoft PowerPoint format by May 4, 2025, via email at [sisc@365.sum.edu.pl](mailto:sisc@365.sum.edu.pl) or in person to the Organizing Committee. After this deadline,

it will be possible to submit a modified multimedia presentation only once during the conference.

7. Presentations prepared in programs other than Microsoft PowerPoint (e.g., Prezi) will be accepted for presentation only after conversion to a format compatible with Microsoft PowerPoint.

8. Animations and videos included in the multimedia presentation are at the sole risk of the authors.

9. The presentation file must be labeled as follows: session paper number, session letter, title of the paper, and the name(s) of the presenter(s) (e.g., \*1. Session A "Paper Title" Jan Kowalski, Anna Nowak).

10. Failure to submit a presentation in compliance with the regulations by the deadline will result in the disqualification of the paper.

## **POSTER SESSION**

1. The poster must be submitted on May 9, 2025, during registration and displayed in the location designated by the Organizing Committee.

2. A detailed schedule of the Poster Session will be available on the official Conference website.

3. The required poster size is A1 format (594×841 mm).

4. The poster must include the title of the scientific work, the names of the authors and the supervisor, and the full name of the department and clinic.

5. Presenters of the poster must confirm that they are indeed the authors by wearing a name badge identifying them as participants in the conference.

6. Throughout the duration of the Conference, posters will be displayed at the Symposium venue. A specific time for poster evaluation will be scheduled, during which all poster authors are required to participate in discussions and answer questions from the Jury and other Conference Participants.

## **ASSESSMENT**

1. The submissions will be evaluated by the Scientific Committee, which will include researchers and specialists from various fields present during the respective sessions.

2. Every Conference Participant has the opportunity to actively take part in the scoring process conducted by the Scientific Committee after the conclusion of all sessions.

3. The evaluation of the Scientific Committee is final and non-appealable.

4. Elements of work evaluated by the Scientific Committee during the Plenary Session:

- Scientific value of the work (introduction, objective, materials, research methods, results, conclusions),
- Presentation quality,
- Adherence to the allotted presentation time,
- Discussion skills,
- Personal contribution to the preparation of the work.

5. Elements of work evaluated by the Scientific Committee during the Poster Session:

- Scientific value of the work,
- Clarity and effectiveness of the information delivery.

6. After the conclusion of each Scientific Session, a protocol will be prepared summarizing the session.

7. The ranking of submissions will be determined by the average total score assigned by the members of the Scientific Committee, excluding the highest and lowest scores awarded.

8. Awards:

1. After the completion of all sessions, the following awards will be presented:
  - Plenary Sessions with 10 or more presentations – 3 awards and 2 honorable mentions.
  - Plenary Sessions with more than 5 but fewer than 10 presentations – 3 awards and 1 honorable mention.
  - Plenary Sessions with 5 or fewer presentations – 2 awards and 1 honorable mention.
  - Poster Session – 2 awards and 1 honorable mention.
2. The authors of the best works will receive an award and a certificate detailing the authors, the title of the work, and the achieved ranking.
3. Material prizes will be awarded to registered conference participants.

## **FINAL PROVISIONS**

1. The official results of the Conference will be announced during the closing summary on May 10, 2025, following the conclusion of all Scientific Sessions.

2. Information about the results will not be provided via telephone.

3. The Conference results will be published on the Conference website ([konfmed.sum.edu.pl](http://konfmed.sum.edu.pl)) within 30 days of the conclusion of the event.

4. The Organizers are not responsible for software incompatibilities, including PowerPoint version mismatches, nor for errors made during participant and abstract registration (e.g., typos, misspellings of names, diminutives, etc.).

5. The detailed Conference schedule, including the venue, will be published on the Conference website no later than 2 days before the event begins.

6. For questions and concerns, please contact the Organizers at [sisc@365.sum.edu.pl](mailto:sisc@365.sum.edu.pl). Replies will be provided within 72 hours of receiving the inquiry. Any communication via the Conference's Facebook page or event page is not considered an official means of communication with the Organizing Committee.

7. Any disputes will be resolved definitively by the Organizing Committee in consultation with the Symposium Supervisor.

8. The Committee reserves the right to amend the regulations. Registered participants will be informed of any changes.

9. The only proof of participation in the conference (for a submission) is a Certificate of Participation, issued after the conclusion of the Conference. The Organizers reserve the right to refuse to issue a certificate if the participant does not attend the Conference or provides incorrect or false data.

10. The only proof of presentation of a submission is a Certificate of Presentation, issued after the work has been presented. The Organizers reserve the right to refuse to issue a certificate if the presentation is not delivered or if the work is disqualified.

11. Submissions disqualified for reasons other than missed deadlines will be reported to the Student Scientific Society (STN) of SUM, the head of the unit where the work was conducted, the Supervisor of the work, and the authors' academic department.

## **WORKSHOPS**

1. Workshops will be held in parallel with the scientific sessions, with a separate registration process.

2. Participants qualified to attend the workshops are required to complete proper registration and pay the conference fee.

3. Workshop registration will be conducted via a Google form, which will be shared on the SISC Facebook account - Students International Surgical Conference.

4. Qualification will be based on the order of applications received.

5. Participants may attend more than one workshop, provided that the schedules do not conflict with the scientific session, if the author(s) have been qualified for the session.